

Briggs District Library Budget 2021-2022**Revenue: 101.000**

Account Number	Line Item Description	Proposed 2021-2022
101.000.370	Fund Balance	
101.000.401	Taxes	\$512,992
101.000.500	Federal, State, Local Grants	\$17,395
101.000.600	Service Fees & Rentals	\$3,205
101.000.655	Fines & Replacement Fees	\$81,900
101.000.664	Investments	\$300
101.000.672	Other Revenue	\$4,400

Total Revenue \$620,192**Briggs District Library Budget 2021-2022****Expenditures**

Account Number	Line Item Description	Proposed 2021-2022
General Fund: 101		
101.790.701	Wages & Benefits	\$419,073
101.790.726	Supplies	\$12,050
101.800.000	Other Services & Charges	\$106,089
101.790.970	Capital Outlay	\$73,480
101.790.998	Special Items	\$9,500
101.790.999	Extraordinary Items	

Total Expenditures \$620,192

Briggs District Library Budget 2021-2022

Revenue: 101,000.

Account Number	New Number	With Subaccounts Line Item Description	2017-2018 Final	2018-2019 Final	2019-2020 Final	2020-2021 Adopted	2021-2022 Proposed
	101.000.370	Fund Balance					
	101.000.375	Fund Balance - Restricted					
	101.000.380	Fund Balance - Committed					
	101.000.385	Fund Balance - Assigned					
	101.000.390	Fund Balance - Unassigned (General Fund)					
	101.000.401	Taxes					
4000	101.000.402	Current Real Property Tax	\$474,335	\$475,422	\$494,281.09	\$493,000	\$490,983
	101.000.406	Renaissance Zone					\$284
	101.000.407	OPRA					\$15
	101.000.411	Delinquent Real Property Tax					\$20,300
	101.000.412	Delinquent Personal Property Tax					\$550
	101.000.437	Industrial Facilities Tax	\$936	\$782	\$213.72	\$400	\$800
4010	101.000.432	Payment in Lieu of Taxes (PILOT)					\$60
	101.000.500	Federal, State, Local Grants					
4020	101.000.556	State Aid	\$15,917	\$17,397	\$15,480.20	\$17,395	\$17,395
	101.000.567	Grants			\$4.00		
4060	101.000.600	Service Fees & Rentals					
	<i>101.000.626</i>	<i>Services</i>					
4061	101.000.626.1	Copies	\$2,338	\$2,835	\$2,065.80	\$2,800	\$850
4062	101.000.626.2	Fax Fees	\$893	\$674	\$537.75	\$700	\$250
4063	101.000.626.3	Test Proctoring	\$110	\$20	\$10.00	\$0	\$0
4064	101.000.626.4	Room Rental	\$4	\$40	\$40.00	\$30	\$30
4065	101.000.626.5	Video Rentals	\$2,110	\$2,234	\$1,286.00	\$1,640	\$575
	<i>101.000.642</i>	<i>Sales</i>					
4083	101.000.642.1	Booksale (Blue Cart)	\$501	\$408	\$200.95	\$290	\$200
4084	101.000.642.2	Friends	\$4,029	\$5,080	\$4,357.46	\$5,000	\$0
4050	101.000.651	Library User Fee	\$1,450	\$2,200	\$1,300.00	\$1,200	\$1,300
4070	101.000.655	Fines & Replacement Fees	\$4	\$39	\$2.40		
4030	101.000.656	Penal Fines	\$112,409	\$107,693	\$79,072.34	\$80,000	\$80,000
4071	101.000.659.1	Book Fines	\$5,474	\$5,360	\$3,820.46	\$5,150	\$1,400
4072	101.000.659.2	Lost Books/Replacement Fees	\$1,382	\$1,214	\$552.52	\$775	\$400
4073	101.000.659.3	Interloan	\$43	\$19	\$115.00	\$100	\$100
	101.000.664	Investments					
4040	101.000.665	Interest	\$200	\$2,113	\$2,479.87	\$775	\$300
4080	101.000.672	Other Revenue			\$25.00		
4081	101.000.674.1	Donations: Designated	\$2,744	\$6,181	\$3,531.17	\$4,500	\$4,000
4082	101.000.674.2	Donations: General Fund	\$13,421	\$1,229	\$1,970.12	\$1,000	\$350
	101.000.674.3	Donations: Building					
4085	101.000.675	Fundraiser(s)	\$2,185	\$0			
	101.000.676	Reimbursements/Refunds					
4090	101.000.677	Miscellaneous Revenue	\$63	\$44	\$49.80	\$50	\$50
4100	101.000.699	From Reserves		\$0			
		Dif between audit & PL statement		\$271			
		Total Revenues	\$640,548	\$631,256	\$611,395.65	\$614,805	\$620,192

Briggs District Library Budget		2021-2022	General Fund: 101					Proposed	
Expenditures									2021-2022
Account Number	With Subaccounts	Final	Final	Final	Final	Adopted	Final		
		2017-2018	2018-2019	2019-2020	2020-2021		2021-2022		
7000	Line Item Description								
7010	Wages & Benefits	\$3,188	-\$3,267	\$174,378.28	\$185,320.00	2%	\$188,000	1.70%	
7020	Hourly (Part Time)	\$145,947	\$153,435	\$77,914.12	\$85,000.00		\$89,000		
7030	Longevity	\$87,536	\$96,309	\$4,151.40	\$1,500.00		\$1,500		
7040	Sick Leave (MG-OrH)	\$3,810	\$4,099	\$3,525.01	\$0.00		\$0		
7050	Benefits	\$1,552	\$1,333	\$35,668.82	\$36,000.00		\$37,000		
7060	Employer Social Security	\$29,852	\$31,071	\$15,873.93	\$16,852.84		\$17,267		
7070	Medicare / Employer Portion	\$14,893	\$15,396	\$3,712.44	\$3,941.39		\$4,038		
7242	UNEM-MI	\$3,468	\$3,616	\$1,447.06	\$2,500.00		\$2,500		
7075	MILER-OBH	\$2,312	\$1,727	\$689.69	\$0.00		\$0		
7241	FUTA - Federal Unemployment	\$930	\$863	\$0.00	\$0.00		\$0		
7080	Retirement: Defined Benefit	\$357	\$0	\$39,792.00	\$38,508.00		\$47,688		
7090	Retirement: Defined Contribution	\$28,640	\$29,616	\$10,443.98	\$13,845.00		\$14,050		
7095	Pension Liability	\$8,883	\$9,853	\$100,000.00	\$10,000.00		\$10,000		
7710	Education/Training	\$10,506	\$10,000	\$1,542.00	\$5,500.00		\$5,500		
7720	Professional Dues	\$2,764	\$2,647	\$1,295.30	\$1,645		\$1,655		
7230	Workman's Comp Insurance	\$1,086	\$1,397	\$1,131.84	\$1,500.00		\$875		
101.790.725		\$1,064	\$934						
101.790.726	Supplies								
7330	Janitorial Supplies	\$1,029	\$1,040	\$852.85	\$1,350.00		\$1,350		
7440	Computer Supplies	\$772	\$1,053	\$1,621.34	\$0.00		\$0		
8010	Office Supplies	\$8,494	\$4,582	\$6,512.20	\$6,850		\$6,850		
8020	Postage	\$713	\$770	\$419.75	\$850		\$850		
8030	Copy Machine / Printer	\$2,551	\$2,805	\$2,664.19	\$4,500		\$3,000		
101.800.000	Other Services & Charges			\$12.00					
7130	Human Resource Services	\$2,145	\$3,174	\$2,792.43	\$3,200.00		\$3,210		
7120	Audit Fees	\$3,240	\$3,240	\$3,420.00	\$3,420.00		\$3,420		
7310	Janitorial Services	\$7,713	\$8,401	\$7,395.00	\$9,000.00		\$11,960		
7320	Carpet Cleaning	\$1,430	\$1,670	\$0.00	\$1,700.00		\$2,000		
7340	Refuse	\$600	\$600	\$595.33	\$620.00		\$620		
7350	Snow Removal & Lawn Care	\$4,654	\$4,863	\$3,876.50	\$5,200.00		\$5,200		
7135	Collection Agency	\$0	\$550	\$459.70	\$0.00		\$0		
7210	Insurance Package (Building)	\$2,270	\$382	\$4,712.52	\$4,300.00		\$4,300		
7220	Insurance (Officers & Director's Liability)	\$0	\$3,548	\$999.00	\$1,000.00		\$975		
8300	Contracted Services (Legal)	\$340	\$9,180	\$14,950.00	\$2,000		\$1,500		
7430	Computer Labor	\$0	\$0	\$5,000.00	\$5,000.00		\$5,000		
7730	Co-op Fees	\$6,160	\$5,855	\$5,797.45	\$5,860.00		\$6,377		
7840	Interloan	\$2,235	-\$719	\$139.00	\$2,400.00		\$2,400		
7630	Telephone	\$1,901	\$2,396	\$2,756.62	\$2,700.00		\$2,700		
7450	Automated Info.	\$4,143	\$4,049	\$3,698.73	\$5,150.00		\$5,150		
8200	Mileage	\$909	\$1,454	\$948.25	\$6,000		\$6,000		
8100	Marketing	\$3,152	\$4,742	\$935.06	\$6,000		\$6,000		
7610	Gas	\$1,479	\$1,568	\$1,549.68	\$1,500.00		\$1,500		
7620	Electric	\$11,949	\$11,046	\$9,693.69	\$11,000.00		\$10,000		
7640	Water & Sewer	\$906	\$811	\$808.28	\$1,200.00		\$800		

Briggs District Library Budget		2021-2022						
Expenditures		General Fund: 101						
Account Number	With Subaccounts	Final	Final	Final	Adopted	Proposed		
	Line Item Description	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		
7360	Exterior Maintenance	\$0	\$9,283	\$1,537.66	\$5,000.00	\$3,000		
7370	Interior Maintenance	\$592	\$9,384	\$1,890.14	\$5,000.00	\$3,000		
7380	Interior Décor	\$297	\$20	\$189.12	\$5,000.00	\$3,000		
7410	Software Purchases	\$3,918	\$5,065	\$5,192.06	\$6,238.00	\$6,245		
7910	Library Programs	\$4,274	\$5,115	\$4,017.04	\$7,000	\$7,000		
7920	Special Events	\$3,054	\$1,297	\$2,016.23	\$2,000	\$2,000		
	Miscellaneous					\$412		
7110	Tax Appeals	\$896	\$6	\$0.00	\$900.00	\$900		
7510	Alarms & Beepers	\$1,666	\$1,310	\$1,121.80	\$1,420.00	\$1,420		
8420	Designated Friends	\$5,502	\$4,868	\$3,787.45	\$5,000	\$0		
	Capital Outlay							
7810	Print Materials	\$28,111	\$29,968	\$22,853.72	\$30,250.00	\$30,250		
7820	Audio/Video/TNT	\$8,241	\$9,028	\$7,259.50	\$10,385.00	\$10,385		
7830	Electronic Materials	\$13,294	\$12,875	\$20,823.22	\$17,200.00	\$17,200		
	Building Improvements/Renovations					\$6,000		
7420	Hardware Purchases	\$4,148	\$13,468	\$3,838.11	\$6,000.00	\$6,000		
8410	Designated General Donations	\$1,643	\$2,490	\$5,709.15	\$4,500	\$3,645		
	Capital Projects Fund				\$16,000	\$9,500		
	Dif between QB & Audit	\$33	\$267	18.64				
	Uncategorized		-\$272					
	Total Expenditures	\$488,022	\$543,531	\$634,429	\$614,805	\$620,192		

Collection Breakdown

	Final 2017-2018	Amended 2018-2019	Adopted 2019-2020	Adopted 2019-2020	Adopted 2020-2021	Proposed 2021-2022
101.790.971						
Print Materials						
Periodicals/Newspapers	\$1,952	\$2,000	\$2,000	\$2,000	\$2,000.00	\$2,000.00
Non-fiction Books	\$6,237	\$6,300	\$6,250	\$6,250	\$6,000.00	\$6,000.00
Juvenile Books	\$7,170	\$8,800	\$8,850	\$8,850	\$8,550.00	\$8,550.00
Middle Ground Book					\$600.00	\$600.00
Fiction Books	\$9,240	\$9,600	\$9,750	\$9,750	\$9,750.00	\$9,750.00
Young Adult Books	\$3,174	\$3,100	\$3,150	\$3,150	\$2,850.00	\$2,850.00
Replacement Materials/Repair	\$338	\$500	\$500	\$500	\$500.00	\$500.00
Total	\$28,111	\$30,300	\$30,500	\$30,500	\$30,250	\$30,250
101.790.972						
Audio/Video/TNT						
Audio Materials (BCD)	\$5,167	\$5,332	\$5,385	\$5,385	\$5,385.00	\$5,385.00
Video Materials (DVDs)	\$2,011	\$2,450	\$2,500	\$2,500	\$2,500.00	\$2,500.00
Non Traditional Collections	\$1,063	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Total	\$8,241	\$10,282	\$10,385	\$10,385	\$10,385	\$10,385
101.790.973						
Electronic Materials						
Downloadable Materials	\$6,500	\$7,000	\$7,100	\$7,100	\$12,700	\$10,700
Downloadable Magazines (Zine)	\$1,570	\$1,625	\$1,625	\$1,625		
Databases	\$5,224	\$6,000	\$4,500	\$4,500	\$4,500	\$6,500
Total	\$13,294	\$14,625	\$13,225	\$13,225	\$17,200	\$17,200
Grand Total	\$49,646	\$55,207	\$54,110	\$54,110	\$57,835	\$57,835