

Briggs District Library Board Meeting
December 13, 2018
6:00 p.m.

The regularly-scheduled board meeting of the Briggs District Library, held at 108 East Railroad Street, St. Johns, Michigan was called to order at 6:00 p.m. by Library Chairperson Bob Jesse. Present were board members Bob Jesse, Chris Zehr, Elizabeth Ayoub, Robert Andretz, Jean Ruestman, and Jason Denovich, absent was Leslie Salemi. Briggs District Library Director, Sara Morrison, and Assistant Director, Brett Harger, were present. Guest speaker Joe Verlin from Gabridge and Co. I was present.

A motion was made by Elizabeth Ayoub to approve the agenda with a second by Jean Ruestman. Motion carried.

A motion was made by Jason Denovich, with a second by Jean Ruestman, to approve minutes from the October 25, 2018. Motion carried.

A motion was made to approve the minutes from the special meeting held on October 30, 2018 by Jason Denovich and a second by Robert Andretz. Motion carried

Audit report given by Joe Verlin of Gabridge and Co.

Elizabeth Ayoub made a motion to accept the audit report from Gabridge and Co. with a second by Jean Ruestman. Motion carried.

Facility committee report by Bob Jesse, update on downspouts and drop boxes.

A motion was made by Jason Denovich, with a second by Elizabeth Ayoub to approve and put on file the Treasurer's report. Motion carried.

Robert Andretz made a motion, with a second by Jason Denovich, to approve bills written on checks 2005 through 2064, debits and direct deposits through December 7, 2018 inclusive, totaling \$73,136.12 Motion carried.

Motion by Jean Ruestman, with a second by Chris Zehr to authorize the budgeted payment of \$10,000.00 from subaccount 7095, Pension Liability, to the Municipal Employees Retirement System of Michigan, MERS for the Defined Benefit Division 07 (Library Employees) Surplus Assoc. 07(S2) to be deposited into the City of St. Johns #1902 Surplus Division S2.

Motion by Elizabeth Ayoub, with a second by Jason Denovich to approve resolution 2018-005 as follows: to take \$50,000.00 from the CD expiring 1-3-19 at Mercantile bank and \$190,000.00 from the savings account, for a total of \$240,000.00 and open a 24 month CD at Mercantile bank, Fifth/Third Bank, or Union Bank (whichever offers the highest interest). Roll call vote as follows:

Jesse - yea
Ruestman - yea
Denovich - yea
Zehr - yea
Ayoub - yea

Andretz - yea
Salemi- absent
Motion carried

Motion made by Jean Ruestman with a second by Jason Denovich to that the By-Law draft be sent to the attorney for consideration. Motion carried.

January meeting date was set for Thursday January 10th at 6 p.m.

The Board watched a training video from United for Libraries on working effectively with friends and board self-evaluations.

Trustee comments:

Andretz: Thank you to Elizabeth for all of her hard work and service on the board.

Jesse - Thank you to Elizabeth Ayoub for her years of service on the board. Thank you to the staff for all the hard work on the successful holiday program.

Briggs District Library Board Meeting was adjourned by the Chairperson at 7:50 p.m.

Respectfully submitted,

Chris Zehr
Secretary