

**Briggs Public Library
108 E. Railroad Street
St. Johns, MI 48879
February 19, 2015**

Approved: March 12, 2015

President R. Bellgowan: 

Called to order: 5:40 p.m.

Board present: B. Bellgowan, E. Hufnagel, J. Ruestman, C. Sackrider, T. Schultheiss, V. Thelen

Board absent: J. Brewbaker, B. Delavan, M. Madden

Staff present: S. Morrison, M. Geller

Public present: Brett Harger

Limited Public Comment: none

New Business

1. Strategic Plan Proposals: Board Members discussed the following firms and their references provided by Morrison.

- a. Hartzell-Mika Consulting: Board Members looked at this firm and felt the fee of \$8500.00 was a bit high and could exceed this amount with follow up issues. Morrison stated that this firm has a very good reputation. Morrison also noted this firm has a lot of knowledge and experience working with libraries. Hartzell-Mika was the only firm to follow up with Morrison.
- b. WJ Schroer: Board members discussed their concern on making sure that the Library Boards' needs were a priority. Previous experience with this firm made them question whether or not what they needed in a strategic plan would be what they receive as opposed to what the firm feels is needed.
- c. Conversation Matters, LLC: Board Members reviewed this firm and questioned whether or not they would receive a printed finalized strategic plan. They were concerned this firm was somewhat thin on the information they would end up providing.

Board Members discussed the pros and cons of each firm. The Board consensus was they would like Morrison to contact Hartzell-Mika and WJ Schroer to meet with the Board for ½ hour interviews before the March Board Meeting regarding the Strategic Plan. They also discussed how the Strategic Plan would be funded and how much the up-front cost would be.

2. Other – Hufnagel reported to the Board that the Briggs Library Foundation had lost its 5013C status because paperwork had not been filed with the government. At this time the Foundation is looking at the Library Board to take over the Authors Night Fundraiser which is partially planned. If the Foundation disbands the Library would receive the Foundation funds according to the Foundation By-Laws.

Adjournment: Hufnagel moved to adjourn 6:00, seconded by Schultheiss, all in favor.

Respectfully submitted,
M. Geller