

Briggs Public Library
108 E. Railroad Street
St. Johns, MI 48879
February 9, 2016

Call to order: 6:58 p.m.

Board present: B. Bellgowan, J. Brewbaker, J. Denovich, S. O'Rourke, J. Ruestman, T. Schultheiss, V. Thelen

Board absent: E. Hufnagel, C. Sackrider

Staff present: S. Morrison

Public present: M. Geller, B. Harger, B. Jesse

Limited Public Comment: B. Jesse attended the Olive Township board meeting the day prior. The township trustees questioned the law allowing for a district library based on school district boundaries. J. Ruestman will give B. Jesse a copy of the statute for their next meeting. B. Jesse also suggested having three from the city on the district board and four for the outside municipalities.

Approval of Agenda: on file. B. Bellgowan moved to approve the agenda as given, seconded by J. Brewbaker, all in favor.

Business:

1. District Library

- a. Participating Municipalities – E. Hufnagel attended the city council meeting and they passed the resolution to be a part of the District Library and appointed J. Ruestman to be the lead on the formation committee. S. Morrison went to the St. Johns School Board meeting and they also passed the resolution and appointed Rhonda Dedyne to be on the formation committee. J. Ruestman attended the Fowler school board meeting and they did not pass the resolution. At a later date, municipalities that have not agreed to join the District Library may enter into separate contracts and may join the district library upon passage of a millage.
- b. Time Line(s) – on file
- c. District Library Formation Committee – J. Ruestman was appointed by the city to lead the District Library Formation Committee. J. Brewbaker moved to appoint C. Sackrider to the District Library Formation Committee with T. Schultheiss as a secondary member should C. Sackrider decline the nomination, J. Denovich seconded, all in favor.
- d. Friends of the District Library – Members from the Funding Task Force expressed interest in working with the Friends of the District Library. J. Ruestman encouraged the current board to help with this initiative however possible.
- e. Key Partnerships – J. Ruestman encouraged the current board to utilize current networking contacts to promote the library. J. Denovich suggested having a booth at the 4H Fair.
- f. Upcoming Items for Current Board
 - i. New Board Member Recommendations – There is a need for candidates for the formation of the new District Library Board with at least three members from within the city, at least three, probably four, members from the surrounding townships, with a goal of seven total. Current board members need to solicit involvement for possible District Library board members so the nominations can go to a vote at the March 10 Library Board meeting.

- ii. New Library Board Resolution – New Library Board will be appointed by participating municipalities in March.
 - iii. Expectations – Expectations for the current Library Board is to help the library in their future initiatives.
2. Public Relations Proposals – T. Schultheiss, J. Ruestman, and S. Morrison interviewed three public relations firms and two firms offered proposals; Locale Media and King Media. Both proposals are on file. B. Bellgowan moved to hire King Media subject to the terms in the proposal of services, seconded by S. O'Rourke. Six in favor, one opposed, motion carried.
 3. Small & Rural Library Conference – J. Brewbaker moved to approve an \$89 registration to the Small & Rural Library Conference for J. Ruestman, seconded by J. Denovich, all in favor.
 4. Strategic Plan Drafts: for review prior to March meeting
 5. Other – None.

Adjournment: B. Bellgowan moved to adjourn the meeting at 8:17 p.m., seconded by V. Thelen, all in favor.