

Briggs Public Library
108 E. Railroad Street
St. Johns, MI 48879
March 10, 2016

Approved: _____ President J. Ruestman: _____

Called to order: 7:11 p.m.

Board present: J. Brewbaker, J. Denovich, E. Hufnagel, S. O'Rourke, J. Ruestman, C. Sackrider, T. Schultheiss, V. Thelen

Board absent:

Staff present: S. Morrison

Public present:

Approval of Agenda: on file. J. Denovich moved to approve the agenda as presented, seconded by E. Hufnagel, all in favor.

Approval of Minutes: on file. J. Denovich moved to approved both the January 14, 2016 and the February 9, 2016 meeting minutes, seconded by J. Brewbaker, all in favor.

Unfinished Business

District Library

Draft of Public Library Board Resolution – The school district changes were added to the draft provided at the meeting. The changes requested by the city were not yet incorporated into the document. A special meeting for Tuesday, March 15 at 8:30 was set to fully discuss and approve of the Board Resolution with any applicable changes.

Draft of District Library Agreement – The school district changes came in today which added verbiage to solidify the fact that there is no liability on the municipalities entering into the agreement. Two motions were called in regards to the District Library Agreement. C. Sackrider moved to have additional language added that the title for the building that the library resides in will be transferred once the bond is paid in full in October 2016, and until that time, the district library will lease the building from the city. This motion was seconded by S. O'Rourke, all in favor.

Another concern is for the employees who will be reaching retirement in the near future. V. Thelen moved to have verbiage added that would guarantee that the city will continue to contract Marie Geller who will be drawing retirement from the MERS defined benefit retirement plan. J. Brewbaker seconded this motion, all in favor.

New Board Member Recommendations – on file. There is an open board position for a township resident. J. Ruestman has contacted an individual, but may need to continue looking if the individual is not interested in the position. C. Sackrider moved to accept the recommendations as written and give J. Ruestman the authority to reach out to a Bengal or Riley township resident to fill the open position. E. Hufnagel seconded this motion, all in favor.

Strategic Plan – on file. T. Schultheiss moved to approve the strategic plan as presented, S. O’Rourke seconded, all in favor.

New Business

2016-2017 Budget: on file. T. Schultheiss reviewed the budgets under multiple scenarios that will need to be passed as the April 2016 meeting.

May Fundraiser: on file. The fundraiser will be held on May 17, 2016 from 7:00 p.m. to 9:00 p.m. at the Emerald Golf Course. Discussion to refer to the library as the Briggs Library was discussed due to the district library initiative.

2014-2015 Annual Report: on file. Will be posted on the website.

Treasurer’s Report

Budget Adjustments: on file. E. Hufnagel moved to accept the budget adjustments as presented during the meeting, T. Schultheiss seconded, all in favor.

Bond Payment Transfer: J. Denovich moved to transfer the money from the line item in the budget to the building authority, E. Hufnagel seconded, all in favor.

Adjournment: S. O’Rourke moved to adjourn the meeting at 8:56 p.m., seconded by V. Thelen, all in favor.

Submitted by Veronica Thelen, board secretary.