

Briggs District Library Board Meeting  
July 26, 2018  
6:00 p.m.

The regularly-scheduled board meeting of the Briggs District Library, held at 108 East Railroad Street, St. Johns, Michigan was called to order at 6:00 p.m. by Library Chairperson Bob Jesse. Present were board members Bob Jesse, Jason Denovich, Chris Zehr, Elizabeth Ayoub, and Robert Andretz. Absent were Leslie Salemi and Jean Ruestman. Briggs District Library Director Sara Morrison and Assistant Director, Brett Harger, were present.

A motion was made by Jason Denovich to approve the agenda with, a second by Robert Andretz. Motion carried.

A motion was made by Elizabeth Ayoub, with a second by Jason Denovich, to approve minutes from June 14, 2018. Motion carried.

No public comment.

Update from the bylaws committee by Robert Andretz.

Facilities committee report by Bob Jesse.

A motion was made by Chris Zehr, with a second by Jason Denovich, to approve and put on file the treasurer's report. Motion carried.

Robert Andretz made a motion, with a second by Jason Denovich, to approve bills written on checks 1816 through 1865, debits and direct deposits through July 20, 2018 inclusive, totaling \$54,725.34. Motion carried.

Elizabeth Ayoub made a motion, with a second by Chris Zehr, to remove the Customer Service Policy that was approved on 5/2/16. Motion carried.

Jason Denovich made a motion, with a second by Chris Zehr to approve the records retention policy. Motion carried.

Jason Denovich made a motion, with a second by Elizabeth Ayoub to table the architectural proposals. Motion carried.

Elizabeth Ayoub made a motion, with a second by Jason Denovich, to authorize the Library Director contact legal counsel on behalf of the the Library as matters requiring legal expertise arise that cannot wait until the next board meeting. Motion carried.

Tax capture policy will be tabled until the next meeting.

Briggs District Library Board Meeting was adjourned by the Chairperson at 8:00 p.m.

Respectfully submitted,

Chris Zehr  
Secretary