

Briggs District Library Board Meeting

December 14, 2017

6:00 p.m.

The regularly-scheduled board meeting of the Briggs District Library, held at 108 East Railroad Street, St. Johns, Michigan was called to order at 6:00 p.m. by Jean Ruestman. Present were board members, Bob Jesse, Terrilynn Voisin, Chris Zehr, Jason Denovich, Elizabeth Ayoub, Jean Ruestman, and Rick Aaron. Briggs District Library Director Sara Morrison, Assistant Director Brett Harger and Laureen Wennemann from Gabridge & Company were present.

Jason Denovich moved, with a second by Elizabeth Ayoub, to approve the agenda with amendments. Motion carried.

Elizabeth Ayoub moved, with a second by Terrilynn Voisin, to approve minutes, with corrections, from November 26, 2017. Motion carried

Lauren Wennemann from Gabridge & Company presented the Briggs District Library Annual Financial Report for Fiscal Year Ended June 30, 2017. Rick Aaron moved with a second by Bob Jesse to accept the auditor's report. Motion carried.

No public comment

Bob Jesse moved with a second by Elizabeth Ayoub to recommend to the St. Johns Public Schools Board of Education that they appoint Robert Andretz to a four year term on the Briggs District Library Board. Motion carried.

Elizabeth Ayoub moved with a second by Rick Aaron for the chairperson to sign the defined benefit plan surplus division adoption addendum. Motion carried

Bob Jesse moved with a second by Jason Denovich to approve the Overdue/ Bill for replacement Notices Policy as amended. Motion carried. Opposed by Elizabeth Ayoub.

Rick Aaron moved with a second by Bob Jesse that the Library cover up to the full cost, subject to any scholarship that may be awarded, for Sara Morrison to attend the Michigan Library Association Leadership Academy. Motion carried.

Elizabeth Ayoub moved with a second by Jason Denovich to empower the Executive Committee to accept a proposal that is \$999 or less from the Johnson Center for board training. Motion carried

Elizabeth Ayoub moved with a second by Chris Zehr that the Executive Committee and the Director sit down with the Friends of the Library and draft of a memorandum of understanding. Motion carried

Rick Aaron moved with a second by Elizabeth to allow the Facilities Committee to research and procure a solution to the carpet on the front porch not to exceed \$999. Motion approved.

Rick Aaron moved with a second by Bob Jesse to give Terrilynn Voisin permission to sign a contract with Country Spice Catering for the event on March 24 2018. Motion carried.

Elizabeth Ayoub moved with a second by Terrilynn Voisin to have a drawing for two tickets and a paid staff member present for the event on March 24, 2018.

Terrilynn Voisin moved, with a second by Bob Jesse to approve and file the Treasurer's report. Motion carried.

Motion by Rick Aaron, seconded by Chris Zehr to approve bills written on checks 1541 through 1587, debits and direct deposits through December 15, 2017 inclusive, totaling \$50,503.69. Motion carried.

Briggs District Library Board Meeting was adjourned by Jean Ruestman at 8:08 p.m.

Respectfully submitted,

Chris Zehr
Secretary