

Briggs District Library
108 East Railroad Street
St. Johns, Michigan 48879
Minutes for Special Meeting
November 9, 2016 at 6:30pm

Board Present: Elizabeth Ayoub, Jason Denovich, Eric Hufnagel, Bob Jesse, Jean Ruestman, Veronica Thelen

Board Absent: Rick Aaron

Staff Present: Director, Sara Morrison

The Briggs Public Library is barrier-free. This meeting is open to all members of the public under Michigan's Open Meetings Act. For further information, contact the Library at (989) 224-4702.

The special meeting of the Briggs District Library, held and posted in compliance with the Open Meetings Act was called to order at 6:38 p.m. by Board Chairperson, J. Ruestman.

B. Jesse moved to approve the agenda as presented. Seconded by J. Denovich. All in favor, motion carries.

B. Jesse moved to support the Lease Amendment as presented on file. Seconded by E. Ayoub. All in favor, motion carries.

E. Ayoub moved to authorize the Library Chair and Secretary to execute any and all documents and instruments necessary or appropriate for the conveyance of title to the Library building and premises from the St. Johns Building Authority to the Library in accordance with Section IV.B of the Briggs District Library Agreement and related provisions, and to authorize the Library's payment of recording fee, closing fees, and the title insurance premium for the \$420,000 title policy, and related incidental expenses. Seconded by J. Denovich. All in favor, motion carries.

Until January 1, 2017, all Library employees are city employees and are therefore invited to the City Awards luncheon for the 2016 year.

In consideration of two employee retirements, the Library Director discussed purchasing benches for the adult circulation section to honor their employment and to provide extra seating for patrons. Benches are roughly \$220-\$250 each.

The Library Board discussed the Personnel Manual. Continued discussion will commence at the regular November 22, 2016 meeting.

B. Jesse moved to adjourn the meeting at 8:23.

Next Regular Meeting: Tuesday, November 22, 2016 at 6:00

Respectfully submitted by Veronica Thelen, District Library Board secretary.

Veronica Thelen, District Library Board Secretary

Minutes Approved