

Briggs District Library Board Meeting

October 26, 2017

6:00 p.m.

The regularly-scheduled board meeting of the Briggs District Library, held at 108 East Railroad Street, St. Johns, Michigan was called to order at 6:00 p.m. by Jean Ruestman. Present were board members, Bob Jesse, Terrilynn Voisin, Chris Zehr, Jason Denovich, Elizabeth Ayoub, and Jean Ruestman, absent was Rick Aaron. Briggs District Library Director Sara Morrison, Assistant Director Brett Harger, and City Treasurer Pat Clifford were present.

Bob Jesse moved, with a second by Chris Zehr, to approve the agenda with additions. Motion carried.

Elizabeth Ayoub moved, with a second by Jason Denovich, to approve minutes, with amendments, from September 14, 2017. Motion carried.

Mr. Clifford explained MERS and the defined benefit plan adoption agreement.

Motion was made by Rick Aaron with a second by Elizabeth Ayoub to accept the defined benefit plan adoption agreement as presented and authorized the chairperson to sign the agreement. Motion carried.

Bob Jesse moved with a second by Jason Denovich to make a recommendation to accept Jodi Parker as a township representative. Motion carried.

Rick Aaron moved with a second by Terrilynn Voisin to adopt the Emergency Closings: Tornado Safety, and Emergency Closings policies. Motion carried.

Board reviewed draft of a potential survey.

Terrilynn Voisin moved with a second by Elizabeth Ayoub to accept the snow removal quote from Smith Lawnsapes. Motion carried.

The next board meeting will be held at the Wilson Center in the school board meeting room on November 14, 2017 at 6:00 pm

The January meeting will be on Thursday January 25th at 6:00 p.m.

Terrilynn Voisin moved with a second by Bob Jesse to approve the 2018 closure schedule as amended. Motion carried.

Board discussed the Library Friends Group.

Board reviewed proposed facility projects for 2017-2018 fiscal year.

Marketing committee report was given by Jean Ruestman.

Terrilynn Voisin gave an update on the library community event that will be held on March 24, 2018.

Terrilynn Voisin moved, with a second by Bob Jesse to approve and file the treasurer's report. Motion carried.

Rick Aaron moved, with a second by Elizabeth Ayoub, to approve bills written on checks numbered 1476-1520 and direct deposits through October 27, 2017 inclusive, totaling \$46,691.42. Motion carried.

Briggs District Library Board Meeting was adjourned by Jean Ruestman at 7:30 p.m.

Respectfully submitted,

Chris Zehr
Secretary