

Briggs District Library Board Meeting
January 26, 2017
6:00 p.m.

The regularly-scheduled board meeting of the Briggs district Library, held at 108 East Railroad Street, St. Johns, Michigan was called to order at 6:08 p.m. by Library Chairperson Jean Ruestman. Present were board members Bob Jesse, Rick Aaron, Elizabeth D. Ayoub, Jean Ruestman, Jason Denovich, Terrilynn Voisin, and Chris Zehr. Members of the public present were Library Director Sara Morrison, and Jason Butler

Chris Zehr and Terrilynn Voisin were sworn in as new board members by City Clerk Mindy Seavey.

Jason Denovich moved, seconded by Elizabeth Ayoub, to accept slate of officers. Motion carried.

Elizabeth Ayoub moved, seconded by Bob Jesse to approved minutes from December 19, 2017. Motion carried

Jason Butler of Butler financial presented options for life and disability options. Decisions for insurance will be tabled until the February meeting.

After review by the board members it was recommended that Sara Morrison send the personnel manual to the library attorney for review.

Discussion of the salary scale and job descriptions will be tabled until the February meeting.

The board discussed the assistant director position.

Elizabeth Ayoub motioned to accept the revenue/ expenditure report attached hereto. Terrilynn Voisin seconded, motion carried.

Bob Jesse moved, seconded by Rick Aaron, to authorize \$7,500.00 to Trivalent for block time. Motion carried.

Elizabeth Ayoub moved to approve bills written on checks numbered 1169-1201 (with 1176-1177 being voided) inclusive totaling \$60,738.51 seconded by Rick Aaron. Motion carried

Rick Aaron moved to approved budget revision proposed by Director Morrison, seconded by Elizabeth Ayoub. Motion carried.

Briggs District Library Board Meeting was adjourned by the Chairperson at 8:38 p.m.